INDEX

A	Authority, 4-1
Air blast, heat, and underwater shock, protection	general, 4-1
against, 7-21	limitations of, 4-2
personnel in congested topside areas, 7-22	organizational, 4-2
personnel in open topside areas, 7-22	to assign extra military instruction, 4-2
self-aid and first aid, 7-22	to extend working hours, 4-3
Alcohol abuse, 3-14	to withhold privileges, 4-3
Alcohol Rehabilitation Departments (ARDs), 3-21 alcoholism, 3-18	Awards and recognition, recommending subordinates for, 2-28
blood alcohol levels and behavior, 3-16	types of recognition, 2-28
chronic heavy drinking, 3-16	written format, 2-28
Counseling and Assistance Center (CAAC), 3-21	В
diagnosing alcoholism, 3-18	Battle dressing stations, 7-7
Drug and Alcohol Program Advisor (DAPA), 3-21	Biological warfare (BW), 7-24
drug interactions with alcohol, 3-17	detection and identification, 7-24
helping resources for problems with, 3-20	dissemination, 7-24
long-term effects of, 3-17	self-aid, 7-24
Naval Alcohol Rehabilitation Centers (NAVALREHCENs), 3-21	C C
Navy Drug and Alcohol Counselor, 3-21	
Navy policy regarding, 3-15	Casualty control, 7-18
preventing alcohol problems and alcoholism, 3-19	Ceremonies, 4-22
prevention and rehabilitation programs, 3-20	Chemical, biological, and radiological (CBR) defense, 7-19
problem drinking, 3-18	biological warfare (BW), 7-24
short-term effects of, 3-16	chemical and biological defense, 7-24
treating alcoholism, 3-19	chemical warfare (CW), 7-25
understanding alcohol and its effects, 3-15	radiological, 7-20
Alcoholism. See Alcohol abuse	Chemical agents, 7-25
Apprehension, 5-5	blister agents, 7-27
Asylum, granting, 5-6	blood agents, 7-27
foreign territories, 5-6	casualty CW agents, 7-25
high seas and U.S. territories, 5-6	choking agents, 7-27
At-sea tire party, 7-8	incapacitating agents, 7-25

Chemical agents-Continued	Correspondence, naval, 2-30
nerve agents, 7-26	accepting criticism of, 2-38
riot control agents, 7-25	accountability and disposal of, 2-45
tear agents, 7-28	endorsements to, 2-39
vomiting agents, 7-28	files, 2-44
Chemical warfare, 7-15	first draft of, 2-37
casualty CW agents, 7-25	memorandum, 2-42
characteristics of, 7-25	official, 2-36
classification of, 7-25	preparation of, 2-37
effects of blister agents, 7-27	reviewing, 2-38
effects of blood agents, 7-27	security classifications of, 2-39
effects of chemical warfare agents, 7-25	smooth version of, 2-30
effects of choking agents, 7-27	standard naval letter, 2-39
effects of nerve agents, 7-26	standard subject identification codes (SSICs) in 2-45
effects of tear agents, 7-28	
effects of vomiting agents, 7-28	target date of, 2-37
incapacitating agents, 7-25	types of, 2-39
riot control agents, 7-25	writing standards, 2-45
Chief Warrant Officer Physician's Assistant Program, 4-18	Counseling, 2-8 command counseling sheets, 2-8
Chief Warrant Officer Program, 4-17	enlisted performance evaluation reports, 2-8
Collateral duties, recommending subordinates for,	letters of instruction, 2-8
2-28	page 13 entry in the enlisted service record, 2-8
verbal, 2-28	Counseling and Assistance Center (CAAC), 3-21
written, 2-28	_
Command assessment team (CAT), 3-3	D
Command training team (CTT), 3-3	Damage control information, sources of, 7-16
Commission, paths to a, 4-15	Damage control responsibilities, 7-3
Chief Warrant Officer Physician's Assistant Program, 4-18	communications, 7-16
Chief Warrant Officer Program, 4-17	of the commanding officer, 7-3
Enlisted Commissioning Program, 4-20	of the damage control petty officer, 7-3
Limited Duty Officer Program, 4-18	of the division officer, 7-3
Medical Service Corps, 4-20	of the executive officer, 7-3
Officer Candidate School, 4-20	of the officer of the deck, 7-3
Recommended Correspondence Courses, 4-20	Damage control organization, 7-4
Communications, damage control, 7-16	Damage control petty officer (DCPO), 7-3
Communications, damage control, 7-10	damage control battle organization, 7-4

Damage control petty officer (DCPO)-Continued	Drugs, types of and their effects-Continued
dress requirements for repair parties, 7-6	marijuana, 3-12
duties and responsibilities, 7-3	methadone, 3-10
functions of damage control central, 7-5	morphine, 3-10
repair parties and teams, 7-5	narcotics, 3-9
repair party assignments, 7-6	opiates, 3-9
setting material condition Zebra, 7-6	stimulants, 3-10
work center DCPO, 7-4	volatile chemicals, 3-11
Damage control central (DCC), 7-5	E
Deck log, in port, 5-6	
Decontamination stations, personnel 7-28	Emergency bills, 4-7
Disaster control ashore, 7-32	CBR defense bill, 4-8
initial disaster relief, 7-32	emergency destruction bill, 4-8
investigation, 7-32	general emergency bill, 4-7
planning, 7-32	man overboard bill, 4-7
routine aid and assistance, 7-33	Enlisted Commissioning Program, 4-20
withdrawal, 7-33	Enlisted Performance Evaluation Report, 2-8
Dogs, drug detection, 3-14	adverse, 2-15
Downgrading and declassification markings, 2-36	avenues of recourse for adverse remarks in, 2-15
message cancellations, 2-36	changes and corrections to, 2-17
message readdressals, 2-36	command responsibilities for, 2-11
minimize condition, 2-36	continuity of periods covered in, 2-13
Drug abuse, 3-8	correction of naval records pertaining to, 2-15
abuser identification, 3-13	development of, 2-13
education, 3-8	for other than normal evaluation categories, 2-13
prevention, 3-14	form, 2-18
types of drugs and their effects, 3-8	individual input to, 2-15
Drug and Alcohol Program Advisor (DAPA), 3-21	individual rights and responsibilities toward, 2-14
Drugs, types of and their effects, 3-8	review of, 2-15
amphetamines, 3-10	signature of member on, 2-17
cocaine, 3-10	Special Performance Evaluation Report, 2-11
codeine, 3-10	supplemental reports, 2-17
crack, 3-10	timeliness of, 2-14
depressants, 3-11	Enlisted safety committee, 6-4
hallucinogens, 3-11	Equal opportunity, 3-1
heroin, 3-9	command enforcement, 3-4
,	command responsibilities, 3-3

Equal opportunity-Continued	I
supervisor's responsibilities, 3-2	Inspections, 1-20 and 4-22
Equipment tag-out log, 6-14	administrative, 1-21
audits, 6-15	Board of Inspection and Survey (INSURV), 1-21
instrument log, 6-15	•
record sheets, 6-15	operational readiness (ORI), 1-20
Evaluations. See Enlisted Performance Evaluation Report.	Propulsion Examination Board (PEB), 1-20 Inventories, 2-2
F	division damage control space, 2-2 division supply, 2-2
Fire fighting, 7-10	division tool, 2-2
CO₂safety precautions, 7-12 Halon 1301 hazards, 7-12	J
initial fire-fighting operations, 7-12	Job safety analysis, 6-4
postfire action, 7-12	Junior officer of the deck, in port, 5-9
preventing spreading of fire,7-12	duties, responsibilities, and authority of, 5-10
Fleet organization, 1-4	organizational relationships of the junior officer of
Flooding control, 7-13	the deck, 5-9
establishing flooding boundaries, 7-14	L
holding what you have, 7-14	Leading petty officer, 4-3
holes in hull above the waterline, 7-16	assignment of duties, 4-4
holes in underwater hull, 7-14	assignment of supervisory jobs, 4-4
methods used in, 7-16	authority and responsibility of a, 2-28
preparatory measures to resist flooding before damage, 7-13	cross-training, 4-5
rate of flooding, 7-14	delegating signature authority, 2-29
types of, 7-13	delegation of authority for task completion, 2-29 duties, 4-3
Н	evaluation and prioritization of division jobs, 2-29
Hazardous waste/material petty officer, 6-9	facsimile stamps, 2-30
Hazardous waste/materials, 6-9	responsibilities, 4-3
asbestos, 6-9	signature authority, 2-29
control measures for asbestos removal, 6-9	signature block, 2-30
respiratory protection from, 6-9	Limited Duty Officer Program, 4-18
Hearing conservation and noise abatement, 6-12	M
Heat. See Air blast, heat, and underwater shock, protection against	Mast, 3-4
Heat stress, 6-12	appeals procedure, 3-7

Mast-Continued	Messages-Continued
conduct of, 3-4	releaser of, 2-31
documentation of charges presented at, 3-5	routine, 2-33
effective dates of punishment, 3-7 fines, 3-7	standard subject identification codes (SSICs) in, 2-45
premast advice, 3-6	subject line in, 2-35
premast screenings associated with, 3-6	text of, 2-35
procedures, 3-5	types of, 2-30
punishment resulting from, 3-7	Mishap prevention education and training, 6-3
rights of accused, 3-5	on-the-job training, 6-3
types of punishment, 3-7	safety education, 6-3
Master at Arms/Safety Force, 6-6	Mission-oriented protective posture (MOPP), 7-28
Medical Service Corps, 4-20	
Messages, 2-30	N
addressee of, 2-31	National security policy, 1-2
addresses in, 2-33	Naval Alcohol Rehabilitation Centers
cancellation of, 2-36	(NAVALREHCENS), 3-21
classification line, 2-35	NAVGRAM, 2-43
collective address designator (CAD) in, 2-35	Navy Drug and Alcohol Counselor, 3-21
date-time group assigned to, 2-33	Navy Occupational Safety and Health (NAVOSH)
downgrading and declassification markings in, 2-36	Program, 6-7
drafter of, 2-31	hazardous materials, 6-8
flash, 2-33	industrial equipment safety precautions, 6-7
format of, 2-33	pneumatic tools, 6-7
immediate, 2-33	protective clothing and safety equipment, 6-8
Minimize condition, 2-36	Nonjudicial punishment, 3-4
naval, 2-30	appeals procedure 3-7
NAVGRAM, 2-43	effective dates of, 3-7
originator of, 2-31	fines, 3-7
passing instructions line in, 2-35	premast advice concerning, 3-6
precedence of, 2-31	rights of accused regarding, 3-5
preparing, 2-31	types of, 3-7
priority, 2-33	Nuclear weapons, 7-19
reaction time in response to, 2-33	hazards of high explosives, 7-19
readdressals of, 2-36	hazards of plutonium, 7-19
reference line in, 2-35	response to an accident/incident, 7-19
,	Nuclear radiation, 7-23

Nuclear radiation-Continued	Personnel qualification standards-Continued
alpha, 7-23	qualification process, 4-10
beta, 7-24	qualifiers, 4-11
gamma, 7-23	time limits, 4-10
initial radiation, 7-23	work center supervisor's role in, 4-12
radioactive fallout, 7-23	Personnel Advancement Requirements (PARs), 4-15
types of radiation emitted by contamination, 7-23	Policy, input toward, 2-27
0	verbal, 2-27
Officer of the deck (OOD), in port, 5-3	written, 2-27
authority to apprehend, 5-5	Presenting personnel for quarters, inspections, and ceremonies, 4-22
authority to restrain, 5-5	
duties, 5-4	Q
granting asylum and temporary refuge, 5-6	Quarters, 4-22
organizational relationship of, 5-3	fair weather parade, 4-22
responsibilities, 5-4	foul weather parade, 4-22
Officer Candidate School, 4-20	general assembly, 4-22
On-scene leader, 7-7	personnel inspections, 4-22
investigating damage, 7-8	R
P	Radiological defense, 7-20
Personnel qualification standards (PQS), 4-8	damage by air blast, 7-20
100 Series–Fundamentals, 4-9	damage by underwater shock, 7-20
200 Series-Systems, 4-9	damage by water waves, 7-21
300 Series-Watch Station/Maintenance Action, 4-9	damage survival zone, 7-20
commanding officer's role in, 4-13	non-nuclear effects, 7-20
coordination, 4-13	nuclear weapons hazards, 7-20
department head's role in, 4-13	protection against air blast, heat, and underwater shock, 7-21
division officer's and division chief petty officer's role in, 4-12	Refuge, granting temporary, 5-6
executive officer's/training officer's role in, 4-13	foreign territories, 5-6
final certification and watch station sign-off, 4-11	high seas and U.S. territories, 5-6
implementing, 4-9	Repair parties and teams, 7-5
indoctrination, 4-10	assignments, 7-6
interim qualification, 4-10	benefits of investigation, 7-10
oral examining boards and written examinations,	dress requirements for, 7-6
4-11	for fighting fires, 7-7
organization, 4-11	initial/rapid survey, 7-8

Repair parties and teams-Continued	Safety-Continued		
investigation for fires, 2-9	Navy Occupational Safety and Health (NAVOSH		
investigation for flooding, 7-9	Program, 6-7		
investigation for structural damage, 7-9	observations, 6-3		
investigation teams, 7-8	on-the-job training,6-3		
repeat/detailed investigation, 7-9	petty officer, 6-2		
reporting of information, 7-9	Schedules, 2-3		
Report and Disposition of offenses(s), 3-5	annual employment, 2-3		
Respirators, 6-9	command operational, 2-3		
identification of respirator cartridges and gas mask	timelines, 2-4		
canisters, 6-11	work center, 2-3		
types of, 6-10	Sea power, 1-1		
Restraint, 5-5	Section leaders, 5-13		
arrest, 5-6	Security, ship's, 5-10		
confinement, 5-6	casual visiting, 5-10		
restriction in lieu of arrest, 5-5	entertaining guests, 5-11		
g.	forecastle and fantail watch, 5-13		
S	general visiting, 5-10		
Safety observations, 6-3	pier patrol, 5-12		
deliberate, 6-3	unauthorized visitors, 5-12		
incidental, 6-3	visitors with and without visit clearance, 5-11		
planned, 6-4	visits by foreign nationals, 5-11		
priorities, 6-4	watches in U.S. and foreign ports, 5-12		
Safety petty officer, division, 6-2	Security classifications, 2-39		
duties of, 6-2	Service records, enlisted, 4-14		
familiarity with safety information, 6-2	Sight conservation, 6-14		
mishap prevention education and training provided	Special Performance Evaluation Report, 2-11		
by, 6-3	Standard subject identification codes (SSIC), 2-45		
on-the-job training provided by, 6-3	Strategic nuclear deterrence, 1-3		
safety education provided by, 6-3	U.S. Air Force role in, 1-3		
Safety, 6-2	U.S Navy role in, 1-3		
analysis, 6-4	Strategy, naval maritime, 1-2		
committee, 6-4	Striking forces, 1-4		
education, 6-3	aircraft carrier battle group, 1-5		
enforcement, 6-7	amphibious forces, 1-9		
force, 6-6	submarine forces, 1-6		

Striking forces-continued	Warfare, naval-continued
surface action group (SAG), 1-7	mine, 1-11
Survival, 6-15	Navy Command and Control Systems (NCCS)
ashore, 6-16	1-11
at sea, 6-19	ocean surveillance, 1-11
authority and responsibilities of the senior person in, 6-16	special, 1-11 strike, 1-11
basic elements of, 6-20	Watch organization, 4-5
evasion of the enemy in, 6-17	emergency bills, 4-7
group, 6-20	Watch, quarter, and station bill, 4-5
in a prisoner-of-war (POW) camp, 6-18	Watches, 5-2
T	duties of watch standers, 5-2
	preparation for, 5-2
Training, readiness, 1-20	relieving, 5-2
exercises, 1-21	security, 5-12
refresher, 1-20	setting, 5-2
routine drills, 1-20	Weapons and weapons systems, 1-12
Training petty officer, 4-21	Aegis, 1-12
developing training schedules, 4-21	Harpoon antiship cruise missile, 1-16
making entries to training records, 4-22	Phalanx close-in weapons system, 1-16
scheduling training events and lectures, 4-21	Phoenix air-to-air missile, 1-18
Training plan, quarterly, 2-4	surface-launched missiles, 1-14
U	Tomahawk cruise missile, 1-19
Underwater shock. See Air blast, heat, and underwater	torpedoes, 1-18
shock, protection against	Work center, 2-1
Urinalysis testing, 3-13	annual employment schedule, 2-3
W	changes, 2-7
Warfare, naval, 1-9	deadlines, 2-7
amphibious, 1-11	division damage control space inventory or inspection, 2-2
antiair (AAW), 1-11	•
	division supply inventory, 2-2
antisubmarine (ASW), 1-11	division tool inventory, 2-2
antisurface ship (ASUW), 1-11	goals, 2-6
electronic, 1-11	job assignments, 2-7
fundamental tasks, 1-11	managing the, 2-1
intelligence, 1-11	manning requirements, 2-2
logistics, 1-12	personnel and material readiness, 2-1

Work center-Continued schedule, 2-3 TAD requirements, 2-2 tasks, 2-6 Work center-Continued timelines, 2-4 Writing standards, 2-45

Assignment Questions

<u>Information</u>: The text pages that you are to study are provided at the beginning of the assignment questions.